



SUMMARY OF THE CODE OF CONDUCT AT UNIVERSITY OF CAGLIARI

Scope

The rules of the Code of Conduct at University of Cagliari apply, where consistent, to anyone who starts a collaboration with the University, with any kind of contract and appointment.

Main rules of conduct

Gifts, rewards and other benefits: the worker must not accept, solicit, nor demand gifts or benefits, even of low value, either for himself/herself or for other people, for acting or having acted in the exercise of his/her official duties. It is allowed to accept non-significant gifts, like perishable or other goods, whose value - not exceeding EUR 50 - or benefit will rapidly decrease, since they correspond to normal courtesy relations.

Conflict of interest: the worker must not participate in decisional processes or activities that might involve personal or kin's' interests or others' he/she has usual relationship with. Furthermore, he/she cannot be involved in such processes whenever reasons of expediency exist. The worker is required to inform the person in charge of the contracting office, by means of proper electronic forms, if a potential conflict of interest exists, as well as his/her membership in any association or organization whose activities may rise up a conflict of interest with his/her activity.

Prevention of corruption: the worker must comply with the anti-corruption legislation and inform the person in charge of the contracting office or the responsible person for prevention of corruption and transparency [through proper e-forms] if he/she finds out any offence situation.

Conduct at work: the worker performs his/her activity in compliance with the principles of transparency, and guarantees the maximum traceability in decisional processes. Furthermore, he/she must use the University resources with proper care.

Public behaviour: the worker must respect and not damage the reputation of the university, and cannot use improperly both its logo and name. He/she must show an appropriate and professional behaviour in public interactions, being aware of representing the university.

Sanctions

The breach of the University Code obligations is considered a behaviour contrary to the worker's official duties and it is consequently subject to disciplinary sanctions, without prejudice to possible civil, criminal, administrative and accounting liabilities.